

2018–2019 APPLICATION FOR REGISTRATION



APPLICANT INFORMATION (please print)

Child's full name _____

Name to be called _____ Birthdate _____ Sex _____

Home address _____

Telephone: _____ Email address: _____

Enrollment confirmation & class information will be sent to this address.

Does your child have any allergies or take any medications? Yes [] No []

Please explain _____

Previous school(s) of child _____ Is your child potty trained: Yes [] No []

PARENT OR GUARDIAN INFORMATION (please print)

Parent / Guardian #1 _____ Occupation _____

Place of employment _____ Work/cell phone _____

Parent / Guardian #2 _____ Occupation _____

Place of employment _____ Work/cell phone _____

Marital status of parents: married [] separated [] divorced [] single parent []

Child lives with: both parents [] mother [] father [] guardian [] other []

REGISTRATION

Payment of registration fee and one month's tuition needs to be included with the registration form to complete the application process. Registration is on a payment-reserved basis — we are unable to guarantee a particular schedule until registration and tuition payment are received.

Please indicate which class you are enrolling your child in. **Child must be potty trained by the first day of class.**

If my first choice is not available, please enroll my child in my second choice. I understand we will be placed on a waiting list for our first choice and notified if space becomes available. (Please indicate first and second class choices.)

Half Day Traditional Pre-K Classes				
	Mon & Tue AM	33 mos–4 years	8:45am – 11:45am	\$170/month
	Wed, Thur, & Fri AM	4–5 years (Age 4 by Sept. 1 st)	8:45am – 11:45am	\$240/month
	Wed, Thur, & Fri PM	3.5–5 years	12:45am – 3:45am	\$225/month

Half Day Spanish Immersion Classes				
	Pre-K Spanish Immersion Mon & Tue PM	3–5 years (Age 3 by Sept. 1 st)	12:45pm – 3:45pm	\$205/month

Full Day & All Afternoon Classes				
	MT Full Day: Mon & Tue AM, Lunch & Pre-K Spanish	3–4 years	8:45am – 3:45pm	\$395/month
	WThF Full Day: Wed, Thur, & Fri AM, Lunch & Wed, Thur & Fri PM	4–5 years (Age 4 by Sept. 1 st)	8:45am – 3:45pm	\$500/month
	5 Afternoons/Week MT Pre-K Spanish & WThF PM Pre-K	3.5–5 years	12:45pm – 3:45pm	\$410/month

Signature of parent or guardian _____

Date _____

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ADDITIONAL HOUSEHOLD INFORMATION (please print)

Names and birthdates of other children in the household (please indicate their relationship to child)

Names of other adults in the household and relationship to child _____

How did you hear about us? (If applicable, include referring family's name _____)

REGISTRATION FEE

- \$40 per family due at the time of registration.
- The registration fee is non-refundable and does not apply to tuition.

FACILITIES MAINTENANCE FEE

A one time payment of \$75 is due September 1st

TUITION

Tuition for the school year is divided into nine equal payments and is collected via ACH. The first payment for both new and returning students is due with the registration form. **This tuition payment is refundable only if requested in writing prior to May 1, 2018. The Registration Fee is nonrefundable. The initial tuition payment will be used as your May 2019 tuition payment. Tuition will be withdrawn the first business day of each month September-April.** One month's written notice must be given if a child will be withdrawn before completing the school term. Tuition will not be refunded for holidays, illness or vacation time.

LUNCH INFORMATION

To register for lunch, return the lunch request form attached. Students bring their own lunch. Lunch Bunch Time is \$6/day and is available Monday through Friday from 11:45am-12:45pm. You do not need to sign up for lunch if you are a Full Day Student (cost of lunch is included in tuition).

CANCELLATION POLICY

Once enrolled, one month's written notice must be given if a child will be withdrawn from school before completing the school term.

413 Greeley Street South • Stillwater, MN 55082 • 651-439-8850 • www.valleypreschool.org

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